

Enclosure 1

LTl MOTOR CARRIER BID SPECIFICATIONS

The Department of Energy (DOE) National Transportation Program, Albuquerque Operations, is requesting quotation under 49 U.S.C. 13712 to cover movement of national and regional less-than-truckload (LTL), interstate, and intrastate motor freight shipments for the time period beginning October 1, 2003 through September 30, 2005. Description of freight service is based on the conditions, limitations, specifications, and evaluation criteria listed herein.

I. Quotation Requirements

- A. DOE makes no guarantee as to a minimum or maximum quantity of weight movements as a result of issuance of, response to, or tender acceptance based upon this request.
- B. Traffic movement may be granted, for the period involved, to the responsive carrier(s) whose tender conforms to this request. DOE reserves the right to reject any or all tenders and to waive minor tender irregularities.
- C. Selection under this request will be canceled if lower published rates or charges are found to have been in effect at least thirty (30) days prior to the opening of tenders submitted under this request.
- D. Responding carriers should be prepared to demonstrate the ability to perform effectively under their stated rates and charges. Determination of the suitability of the carrier's equipment will remain with DOE. Responding carriers should be prepared to provide DOE with evidence that deficiencies noted by the U.S. Department of Transportation safety inspections have been corrected or such shall be considered as cause for non-selection or disqualification.
- E. Rate proposals shall be expressed as a full percentage of Class 50 rates of the DOE 200-D Rate Schedule. For reference, this rate scale is identical to the CZARLITE 0011 1995 Version as developed by the Southern Motor Carrier Rate Conference. Discount percentages may be varied inbound and outbound on a state by state, or intrastate basis; however, preference will be given to carriers offering a uniform percentage discount for all service areas.
- F. Applicable rules addressing assessorial charges and other issues are included in the DOE 190-D Rules Schedule and this shall remain the **only** governing rules publication for the purpose of this tender agreement.
- G. DOE commits to requiring facility contractors to consign shipments referencing accepted tender(s) or in the name of the U.S. DOE in order to disassociate freight to the account of the individual corporate entities. However, failure to provide this disassociation reference shall not be cause for the selected carrier(s)

to knowingly disallow coverage subject to the tender(s) for freight proven to be paid from government (U.S. DOE) funds.

- H. The tender must clearly state if the rate scale applies to inbound and/or outbound shipment(s). The scale of rates shall cover minimum charges, LTL rates, and intrastate. Any absolute minimum charge should be specified as a dollar figure. Uniform discount percentage shall apply to all weight divisions with the exception of minimum charges.
- I. Variations in the volume listed in Section IV, shall not be the basis for a cost adjustment prior to or after award.
- J. Rates and charges shall be frozen for the tender period. Any alteration of the rates or charges during this period shall subject the carrier to disqualification.
- K. Any embargoed freight classes/cargos shall be stated in the Uniform Tender of Rates section 10B.
- L. Rates apply to all direct points listed by the carrier. No additional charges shall be assessed should the carrier choose to interline a shipment to a direct point.
- M. Inbound rates and discounts shall apply to third party shipments when the freight is proven to be paid from U.S. DOE funds.
- N. No single shipment charges shall apply.
- O. No additional pickup or delivery charges shall apply.

II. Performance Requirements

- A. The selected carrier(s) shall provide responsive service, and their participation may be canceled for failure to perform satisfactorily in accordance with industry standards and applicable carrier service guides.
- B. Carrier(s) shall communicate to DOE or its contractor's shipment information through standard Electronic Data Interchange (EDI) transaction sets. Initial requirements shall include the transmission of the shipment status (214) and delivery receipt (210) transactions sets to a Value Added Network (VAN) to be specified by DOE.
- C. Carrier(s) agree to submit to the DOE Motor Carrier Evaluation Program review if requested by DOE.

- D. DOE reserves the right to use alternate carriers in the event the carrier(s) selected under this request cannot meet temporary surge requirements.
- E. Consignor/Consignee shall:
 - 1. prepare shipping documents;
 - 2. load carrier's equipment in accordance with Item 568 National Motor Freight Classification titled heavy or bulky freight-loading or unloading;
 - 3. offer placards to carrier's equipment as required;
 - 4. unload carrier's equipment;
 - 5. limit detention for loading and unloading to the time specified in the DOE 190C Rules Schedule; and
 - 6. provide installation access and handling priority during normal working hours.
- F. Cancellation of the tender by either party requires sixty (60) days written notification. Any cancellation shall be at no cost to either party and/or the U.S. Government and without prejudice.
- G. Carrier(s) shall submit tender and provide service in compliance with all applicable local, state, and federal laws and regulations.
- H. Carrier(s) agrees not to use system terminal points for extraordinary consolidation of freight moved under accepted tender(s) to reduce costs and therefore, add to normally accepted transit times.
- I. Should the originating carrier choose to interline a shipment for their convenience, direct point to point rates shall apply, and the originating carrier shall remain liable for all claims and service commitments.
- J. Hazardous materials shipments shall not be interlined with a non-approved carrier.

III. Submission Requirements

- A. All submission proposals inclusive of all requirements from Part I, II, IV must be received at the address below for the opening, before the close of business August 29, 2003. The mailing address is:

**USDOE % Oak Ridge National Laboratory
National Transportation Research Center
2360 Cherahala Blvd.
Knoxville, TN 37931
Attn: Doug Gasaway**

All submissions must be inclusive of the following to be considered responsive:

1. Proof of Insurance;
2. Uniform Tender, (2) signed copies;
3. Acceptance of Tender Conditions, (1) signed copy; (Page 9 of this document)
4. DOT Safety Rating;
5. Hazmat Operating Authority, if applicable; and
6. 3.5 “ Diskette containing ASCII file showing zip codes of direct points served.
7. Transportation Security Certification, (1) signed copy; (Page 10 of this document)

- B. In submitting tenders, carriers are to ensure that all provisions are carefully read and items are properly completed. Failure to do so shall render the submission non-responsive and eliminate it from further consideration. Do not change or alter any of the tender format provisions. Alternative provisions shall not be accepted under this solicitation, but may be submitted under separate cover. The tender shall not be submitted to the Military Traffic Management Command or other parts of the Department of Defense.
- C. Service requested and not specified as a requirement of this solicitation will be furnished at rates or charges in carrier tenders/tariffs, or in bureau tenders/tariffs in which the carrier is shown as a participant, and at rates or charges effective on the issue date of the enclosed tender. Carriers must list such tenders/tariffs in the tender Item 16. As previously stated in Section 1.F., the **only** applicable rules publication shall be the DOE 190D Rules Schedule.
- D. Carriers are required to complete Items 1A, 1B, 2A, 13A, 14, 15, 18, 21, and 22 of the enclosed tender format. The cancellation of any currently active tenders that would result from acceptance of this submission should be notified in Items 2B, 2C, and 2D.
- E. Item 3 must read “U.S. Department of Energy and/or its Contractors”. Appropriate abbreviations may be used as necessary.
- F. Carriers shall submit evidence of sufficient insurance coverage for duration of the agreement. A satisfactory safety rating and hazmat operating authority must be maintained throughout the tender period or carriers selection may be impacted.

- G. Carriers shall clearly indicate the direct service points covered under the tender for their system and DOE facilities/contractors (reference Section IV, K) to be afforded the tender provisions. In offering a quotation, **the carriers shall submit a 3.5" diskette containing an ASCII file of all zip codes for direct points served to be included in the tender agreement.** Preferable format for this diskette is one zip code per line, grouped by state; however, for states in which blanket coverage is provided, simply list "all."
- H. Explain EDI capabilities, tracing, proof of delivery, billing cycles, and the personal attention to be given to this account.

IV. Operational Specifications

A. Commodity

Freight of all kinds (except explosives other than 1.4, livestock, perishables, personal household goods, or bulk commodities) shipped in LTL lots.

B. DOE Freight Characteristics

2840 shipments per month; averaging approximately 1000 pounds per shipment. Average class = 77.5.

C. Rate Structure

Full Percentage of CZARLITE 1995 Class 50 rate base.

D. Period of Award

October 1, 2003 through September 30, 2005.

E. Equipment Required

Standard Freight Vehicles, meeting FMCS Safety Requirements.

F. Loading and Delivery

Standard operating hours: Monday – Friday. Site specific hours may be obtained from individual delivery locations. Holidays and weekend deliveries only through prior arrangements.

G. Facility Access/Specific Site Location

Facility access security requirements are site specific and should be addressed locally. Carrier(s) agree to comply with site specific security inspections or training required by the freight description

H. Service Response Time

Request for service response time prior to 12:00 pm shall be same day.
Request for service response time after 12:00 pm shall be next day, unless otherwise agreed to by each specific site.

I. Delivery Service Time

Acceptable transit time shall be consistent with current industry standards and applicable carrier service guides.

J. Authorizations

All outbound/inbound movements of freight resulting from tender acceptance shall be accomplished by utilizing a Commercial Bill of Lading or, in rare cases, by use of a Government Bill of Lading. Inbound consignments to DOE or to DOE c/o contractors shall use the same type Bills of Lading.

K. Service Points

Between/to and from all points served direct by the carrier in those states (Continental U.S.) designated in the tender and all or part of DOE Operation. Carriers shall clearly indicate either a national or regional service coverage area.

L. Transportation Security

Each carrier will have place an appropriate transportation security plan in place as mandated by the US/DOT Research and Special Programs Administration (RSPA) for the applicable movement of hazardous materials under 49CFR 172.704 and 49CFR 172.800. The carrier will sign a certification indicating compliance with this rulemaking. (page 12 of this document)

LTl Historical Shipment Information for 2002

<u>Site</u>	<u>Shipments</u>	<u>Weight</u>
Allied Signal (Kirtland AFB)	163	137049
Waste Isolation Pilot Plant-Westinghouse	16	13561
Sandia National Lab, Albuquerque NM	1482	1968687
Sandia National Lab, Livermore CA	762	535737
Allied Signal Aerospace (Kansas City)	1529	1363744
Los Alamos National Lab	3641	4034888
Pantex Plant (BWXT - Pantex)	1491	1485589
Ames Laboratory (ISU)	31	7569
Princeton Plasma Physics Lab, PU	490	282088
Fermi National Accelerator Lab	1133	739077
Argonne National Lab-Illinois Site	496	457211
Argonne National Lab-Idaho Site	1107	365222
Brookhaven Natl Lab-Assoc Univ	467	413054
Savannah River Plant (Westinghouse)	3490	2870898
ORAU/ORISE	5	25780
Y-12 Plant (BWXT Y-12))	1471	1925568
Oak Ridge National Lab (UT-Battelle)	1122	822416
Babcock & Wilcox of Ohio	124	172796
Fluor Daniel Fernald	960	1385184
West Valley Demonstration Project	687	410835
Waste Mgmt. Northwest	4	6535
Fluor Daniel Hanford, Inc.	1580	1311454
Battelle Memorial Inst, PNL	134	96536
Idaho National Engineering Lab. (INEEL)	2880	1302958
Knolls Atomic Power Lab (LMES)	1181	946031
Lawrence Livermore Lab-U of CA Site	1990	2025437
Bechtel Nevada Livermore Operations	13	12884
Bechtel Nevada Los Alamos Ops	43	39560
Bechtel Nevada Remote Sensing Lab	108	28268
Bechtel Nevada Washington Aerial	37	38259
Bechtel-Hawaii Pacific Area Operations	1	1500
Bechtel-Nevada LVO	310	363734
Bechtel Nevada Special Tech. Lab	52	12144
Bechtel-Nevada NTS	1367	1140414
Kaiser-Hill (Rocky Flats Environment Technology)	1585	5428043
Bechtel Bettis Inc	805	693623
Bechtel Bettis Inc	552	200504
Morgantown Energy Technology Center	769	241823
Totals	34,078	33,306,660

ACCEPTANCE OF TENDER CONDITIONS

- A. Selected carrier(s) shall, within ten (10) days of notification, provide DOE a final approved copy of the rate tender covering the LTL Motor Carrier Bid Specifications.
- B. Acceptance of the tender does not express or imply that DOE will utilize a minimum or maximum quantity of freight movements thereunder.
- C. It is agreed and understood that only those rates and charges listed in the tender are applicable to the freight described in the tender. All other rates and charges are null and void unless mutually agreed to in writing and the tender modified to reflect such.
- D. It is understood that the tender shall incorporate by reference in Item 17B all the conditions, requirements, and specifications as presented by the DOE request for 49 U.S.C. 13712 Quotations dated.

Signed: _____

Title: _____

Carrier Name and Address:

Date:

**CERTIFICATION OF HAZARDOUS MATERIALS
SECURITY PLAN**

It is hereby certified that a transportation security plan meeting the regulatory requirements of 49CFR 172.800 and 172.802 has been developed and is in effect for applicable shipments of hazardous materials on behalf of the Department Of Energy accepted for transport by this carrier.

Signed: _____

Title: _____

Carrier Name and Address:

Date:
